

# INFORMATION PACKET

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Friday, September 18, 2020



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We are CASPER

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

## The Grid

A working draft of Council Meeting Agendas

**September 22, 2020 Councilmembers Absent:**

<b>Work Session Meeting Agenda Items</b>	<b>Recommendation</b>	<b>Allotted Time</b>	<b>Begin Time</b>
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Followup		5 min	4:30
Proud to Host the Best	Information Only	20 min	4:35
Snow Routes - Cost Saving Proposals	Direction Requested	30 min	4:55
Wind Turbines	Information Only	30 min	5:25
Code of Ethics Discussion	Direction Requested	30 min	5:55
Balefill Clerk	Direction Requested	20 min	6:25
Agenda Review		20 min	6:45
Legislative Review		10 min	7:05
Council Around the Table		10 min	7:15
Approximate Ending Time:			7:25

**September 29, 2020 Councilmembers Absent:**

<b>Special Council Meeting Agenda Items - 4:30 start time</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
Public Hearing: Vacation of a 0.017-Acre Portion of a Public Right of Way Located between Lot 17, Natrona Heights Re-Subdivision and Lot 4 of White's Addition. 1st reading		N			
Public Hearing: Encroachment Agreements between the City of Casper, Wyoming and Natrona County, Wyoming, at or Near the Wyoming Medical Center.		N			

**October 6, 2020 Councilmembers Absent:**

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
Pre-meeting sole source purchase tractor and mower					
Approval of September 15 Executive Session Minutes					
Approval of September 29 Special Session Minutes					
Public Hearing: Amending Ordinance No. 18-17, a Franchise Granting an Electric Utility Easement to PacifiCorp, an Oregon Corporation, doing Business as Rocky Mountain Power. 1st reading		N			
Public Hearing: Adoption of the Fiscal Year 2021 Budget Amendment #2.		N			
Amending Section 2.60.050 - Code of Ethics. 2nd reading			N		
Vacation of a 0.017-Acre Portion of a Public Right of Way Located between Lot 17, Natrona Heights Re-Subdivision and Lot 4 of White's Addition. 2nd reading			N		
Authorizing a Funding Agreement with the Central Wyoming Regional Water System Joint Powers Board in the Amount of \$39,768.75 for the Risk and Resilience Assessment and Emergency Response Plan Update Project.				C	

Authorizing a Utility Service Permit with the Wyoming Department of Transportation for a Fire Line to Black Hills Energy located at 1433 E. Yellowstone Highway.				C	
Authorizing a License Agreement with the Wyoming Department of Environmental Quality (WDEQ) for Installation of Groundwater Monitoring Wells on City-Owned Property.				C	
Authorizing a Procurement Agreement with UV Doctor Lamps, LLC for Ultraviolet (UV) Lamps and Quartz Sleeves for use at the Wastewater Treatment Plant, in the Amount of \$48,000.				C	
Authorizing Change Order No. 1 with Casper Electric, Inc., in the amount of \$67,590 and a time extension of 42 days, for the Casper Events Center Fire Alarm Replacement Project.				C	
Authorizing an Outside-City Sewer Service with the Babcock Family Trust located at 502 East Magnolia.				C	

**October 13, 2020 Councilmembers Absent:**

<b>Work Session Meeting Agenda Items</b>	<b>Recommendation</b>	<b>Allotted Time</b>	<b>Begin Time</b>
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Followup		5 min	4:30
Massage Therapy - Continued Discussion	Direction Requested	90 min	4:35
Public Access TV Channel--Casper One	Direction Requested	30 min	6:05
Agenda Review		20 min	
Legislative Review		10 min	
Council Around the Table		10 min	
Approximate Ending Time:			

**October 20, 2020 Councilmembers Absent:**

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
Amending Section 2.60.050 - Code of Ethics. 3rd reading			N		
Vacation of a 0.017-Acre Portion of a Public Right of Way Located between Lot 17, Natrona Heights Re-Subdivision and Lot 4 of White's Addition. 3rd reading			N		
Amending Ordinance No. 18-17, a Franchise Granting an Electric Utility Easement to PacifiCorp, an Oregon Corporation, doing Business as Rocky Mountain Power. 2nd reading			N		
Revisions to Chapter 13.32.030 of the Casper Municipal Code Related to Local Limits for the Industrial Pretreatment Program. 2nd reading			N		

**October 27, 2020 Councilmembers Absent:**

<b>Work Session Meeting Agenda Items</b>	<b>Recommendation</b>	<b>Allotted Time</b>	<b>Begin Time</b>
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Followup		5 min	4:30
Mike Lansing Field	Direction Requested	20 min	4:35
			4:55
Agenda Review		20 min	
Legislative Review		10 min	
Council Around the Table		10 min	
Approximate Ending Time:			

### Future Agenda Items

Item	Date	Estimated Time	Notes
Roof Inspections			
Parking on the Parkways		30 min	
David Street Station 501(c)(3)		30 min	
Meadowlark Park			Spring 2021
Private Operation of Hogadon			
Formation of Additional Advisory Committees			
TOPOL Addition Release of Zoning Restrictions (tentative)			please call liz about this.
Consideration for responsible bidder status			
Off-Season Hogadon Use			
Advance Casper			

### Staff Items

Limo Amendment			
Sign Code Revision			
Wind River Traffic Update			Summer 2020
Land and Water Conservation Fund Grant			
Blood Borne Pathogens			
Community Relations Spec Update Followup		30 min	
Nolan Status Update			check in with liz potentially nov 7
Downtown Speed Limits			

she is going to talk to the people and set a date

### Future Council Meeting Items

#### Retreat Items

Economic Development and City Building Strategy
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#### Tabled Council Meeting Items

Public Hearing: Massage Therapy License and Permit Ordinance
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COMMUNITY DEVELOPMENT  
DEPARTMENT

## CITY OF CASPER

200 North David Street  
Casper, WY 82601-1862  
Phone: (307) 235-8241  
Fax: (307) 235-8362  
[www.casperwy.gov](http://www.casperwy.gov)

Memo to: Liz Becher; Community Development Director

From: Dan Elston, City Building Official *DE*.  
Craig Collins, AICP, City Planner

Subject: August 2020, Commercial Development Report

Date: 09-09 -2020

### Permitting Update:

For the month of August, 4 building permits for single family homes were issued. To date, 37 building permits have been issued for single family homes compared to 33 for the same period last year. The Building Division issued 126 building, 91 Electrical, 61 Mechanical and 132 Plumbing permits with fees totaling \$133,261.75. This is up \$240,978.60 for the calendar year. Overall, the Building Division's value of construction for August was \$6,772,177.06 which is up \$4,423,294.00 for the same period last year and up \$21,207,964.23 for the year-to-date total for the value of construction. Please note that the State Office Building is not in these numbers, it was permitted in 2019. When final yearly totals are achieved the State Office Building value will bring the 2020 total value of construction numbers close to the 2019 value of construction.

### Inspection Update:

The Building Division completed 193 building, 197 electrical, 187 plumbing, 52 mechanical, 22 grey slip/consult inspections, and 38 plan reviews for the month of August.

### Commercial Construction Update:

Below is a breakdown of the 16 major commercial projects that are in progress:

- State Office Building (444 West Collins) Steel erection is continuing on area A, framing is complete in area B for all three floors, complete in area C and 80% complete in area A. MEP rough-ins are in process in areas A, B and C. Exterior sheathing is in process for area B and C. Sitework including curb and gutter and asphalt paving is in process. Estimated completion date is December of 2021. This project is on schedule at this time.

- Hilltop Bank at the Compass (4140 Centennial Hills) Received T.C.O for move in. Landscaping is not complete.
- Core/Shell Buildings at the Compass (4130, 4120 Centennial Hills) Exterior finishes are in process. Metro Coffee has submitted plans for a space in a core/shell building.
- Park Elementary School Remodel/addition Phase 1 (104 W. 9<sup>th</sup> St.) Phase 1 complete, open for school, phase 2 to begin next summer.
- Boyd Ave. Church Gym (2225 CY Ave.) final interior finishes in process, asphalt paving in process. Looking for fall opening.
- The Nolan Phase 1 (222 S. David St.) Project is in the process of being revised.
- Smile Doctors (5271 E. 2<sup>nd</sup> ST.) Drywall tape/mud and texture in process.
- Retina Center remodel (307 S. Jackson) interior framing, plumbing, electrical in process.
- Meadowlark Senior Affordable housing (Coffman and Outer Drive) Framing in process.
- First Interstate Bank (4901 E. 2<sup>nd</sup> St.) corner of 2<sup>nd</sup> St. and Landmark Lane, interior framing completed, drywall in process, site work in process.
- Wyoming Work Warehouse (5050 E. 2<sup>nd</sup> St.) Final finish's in process.
- Wells Fargo Bank (N. Wolcott) Interior drywall complete, final finish's in process, site work in process
- NCHS Natatorium (930 S. Elm) Pool walls in process, 75% complete. 14ft. deep pool
- Fuzzies Tacos (Plaza Dr.) site work in process.
- Rocky Mountain Carwash (Tranquility Way) site work in process.
- Rescue Mission Discipleship housing (600 E. A St.) demo of existing foundations in process.

#### Projects Completed:

- V.A. Remodel (6000 E. 2<sup>nd</sup> St.)
- Grab N Go (611 W. Collins)
- McGlade Storage Building (1615 E. Yellowstone)
- U-Haul (4000 E. 2<sup>nd</sup> St.) Building only, minor work on canopy and loading dock.

#### New Plans Submitted for approval:

- YMCA Natatorium (\$8.5 million) Plan review complete, waiting for Architect response
- Wells Fargo 3500 CY Ave. interior remodel (\$350,000.00) Plan review complete, waiting for approved Contractor for permit.
- NCHS Natatorium (930 S. Elm) \$8.5 million, In plan review. Foundation in process on separate permit.
- Metro Coffee (4120 Centennial Hills) \$185,000.00
- Rescue Mission Discipleship Housing (600 E. A St.) Partial plan review completed, waiting for complete drawings.

#### Coming Projects:

- Franks Butcher Shop and Liquor, (Former TJ'S Bar on CY) value unknown.



## **CITY OF CASPER UNSAFE STRUCTURES PROCEDURE**

- In order to be deemed unsafe, a structure must meet the requirements as defined by the following section.

### **15.04.070 - Section 105.1—Structures unsafe for human occupancy.**

Section 105.1, which shall ***NOT*** apply to owner occupied residential structures, is amended to read (*this is an abbreviated version of the section*):

**[1] Unsafe Structures.** An unsafe structure is one that is found to be dangerous to the life, health, property or safety of the public or the occupants of the structure by not providing minimum safeguards to protect or warn occupants in the event of fire, or because the structure contains unsafe equipment or is so damaged, decayed, dilapidated, structurally unsafe or of such faulty construction or unstable foundation, that partial or complete collapse is possible.

**[2] Conditions.** Structures or existing equipment that are or hereafter become unsafe, unsanitary or deficient because of inadequate means of egress, inadequate light, ventilation, or which constitute a fire hazard, or are otherwise dangerous to human life or the public welfare, or that involve illegal or improper occupancy or hazardous maintenance as defined herein, shall be deemed unsafe. Unsafe structures shall be taken down and removed or made safe, as the building official deems necessary and as provided for in this section.

**[3] Structures unfit for human occupancy.** A structure is unfit for human occupancy whenever the code official finds that such structure is unsafe, unlawful or, because of the degree to which the structure is in disrepair or lacks maintenance, is unsanitary, vermin or rat infested, contains filth and contamination, or lacks ventilation, illumination, sanitary or heating facilities or other essential equipment required by ordinance or code, or because the location of the structure or the facility or equipment within the structure constitutes a hazard to the occupants of the structure or to the public.

- The City has a procedure that needs to be followed in order to determine if a structure is unsafe, and if found to be unsafe, to get the unsafe conditions corrected.
  1. You must first submit a formal letter of complaint to the City of Casper, Chief Building official. This can be done in person at City Hall 200 N. David St, Casper, WY, by mail, or by email to Dan Elston [delston@casperwy.gov](mailto:delston@casperwy.gov). The formal complaint must include the following:
    - a. The complaining parties name, address, and phone number.
    - b. A description of what may be unsafe such as no water/sewer, no heat, no power, structural issues, etc. (attach pictures, lease agreement, or any other items that may be helpful in determining the severity of the situation.)
    - c. Is there access to the property for the Building Official to inspect the unsafe conditions? Either you, as the renter, or the

- owner/landlord of the property must allow the Building Official to enter.
- d. The owner or responsible parties name, address, and phone number.
  - e. All parties involved will be copied on all correspondence submitted to the City, regarding the complaint.
  - f. The City does ***not*** identify mold – An independent specialist will have to determine that (any costs incurred will be the O/RP's responsibility). If an independent specialist has determined that mold is present, please submit the report/findings to the Building Official.
    - i. Western Environmental – 307-259-8426
    - ii. Rapid Mold Removal – 307-459-2602
2. Once the letter is received the Building Official will notify the owner within 1 business day and allow them to respond to the complaint.
  3. If the nature of the complaint is substantiated, and meets one of the listed unsafe conditions that are set forth in the Unsafe Structures Ordinance, then an appointment will be made for a City Building Official to inspect the property to verify the conditions in person.
  4. **If the structure is deemed unsafe:**
    - a. The Chief Building Official will serve a notice of violation to the O/RP via personal delivery, certified mail, or registered mail.
    - b. The O/RP may appeal the findings to the Contractors Licensing Board.
  5. **If the structure is found to be unsafe through the appeals process and the O/RP does not remedy the conditions:**
    - a. The Municipal Code defines an unsafe condition as a violation which is a misdemeanor per chapter 1.28.010: Penalties for code violations shall be punishable only by a fine of not more than \$750.00, to which may be added court costs as set by the municipal court.
    - b. Per the International Residential and Building Code, disconnection of utilities is authorized if the unsafe condition is not remedied.

*Note;*

*It is the desire of the City of Casper to have an unsafe condition remedied as soon as possible without enforcing fines or utility disconnection. Communication from the O/RP to the City of Casper with feasible timelines to correct an unsafe condition is all that is necessary for an unsafe condition to be resolved.*

If you have any questions please feel free to contact the Building Department at 307-235-8254, or you may contact us at Dan Elston [delston@casperwy.gov](mailto:delston@casperwy.gov) or Justin Scott [jscott@casperwy.gov](mailto:jscott@casperwy.gov).





# WYOMING ACTIVE TRANSPORTATION WEBINAR SERIES

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Please join Wyoming Pathways and the Platte River Trails Trust for the 2020 Wyoming Active Transportation Bike | Walk | Trails “Educational Lunch” Webinar Series. This series of four webinars on Active Transportation topics will provide information and tools to make Wyoming communities better, healthier and safer places to live. Each webinar will be presented by an expert from renowned transportation planning and design firm, Toole Design and will include other experts on the subject matter.

While all are welcome and encouraged to attend this free webinar series, we would specifically like to invite elected leaders, transportation & recreation leaders, public health practitioners, tourism professionals, engineers, and biking, walking, & trail advocates around Wyoming.

## WEBINAR SCHEDULE:

**Thursday, September 17, Noon – 1pm:**

### **Complete Streets and How Wyoming Communities Can Build Them**

Complete Streets are streets that prioritize placemaking over motor vehicle throughput, and they’re welcoming and inviting to everyone including people walking, bicycling, using transit, and driving. Learn about the benefits of Complete Streets and how they can be implemented in Wyoming communities.

Presented by Julie Walcott, Senior Planner, Toole Design

**Register here:**

[https://tooledesign.zoom.us/webinar/register/WN\\_kBawkWxRRxKarRCDUep42g](https://tooledesign.zoom.us/webinar/register/WN_kBawkWxRRxKarRCDUep42g)

**SIGN UP FOR THE**



**ACTIVE TRANSPORTATION**

**Bike | Walk | Trails**

**“Educational Lunch”**

**WEBINAR  
SERIES**

Presented  
by



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## Thursday, October 1, Noon – 1pm: Encouraging Active Transportation for a Healthier Wyoming

Efforts to increase active transportation—walking and bicycling—can have profoundly positive impacts to public health. Learn about the role of active transportation in improving Wyoming’s public health and how local agencies and their partners can encourage more Wyomingites to walk and bicycle.

Presented by Wendy Phelps, AICP, Project Planner, Toole Design



Click to Download the Flyer

Register here:

[https://tooledesign.zoom.us/webinar/register/WN\\_zL8u\\_Z9DTzSX-Ib7MYyPqA](https://tooledesign.zoom.us/webinar/register/WN_zL8u_Z9DTzSX-Ib7MYyPqA)

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## Thursday, October 15, Noon – 1pm: Improving Livability and Boosting the Economy with Walkable Wyoming Downtowns

One key ingredient of vibrant and successful downtowns is walkability. Walkable downtowns provide space for walking, sidewalk dining and street furniture, street trees and landscaping, lighting, and safe and comfortable crossings. Learn about how Wyoming communities can prioritize walkability in their downtowns and on their main streets.

Presented by Mia Candy, Project Planner, Toole Design

Register here:

[https://tooledesign.zoom.us/webinar/register/WN\\_C8hnkkHhSf-QkVfUEUpXOg](https://tooledesign.zoom.us/webinar/register/WN_C8hnkkHhSf-QkVfUEUpXOg)

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## Thursday, October 29, Noon – 1pm: Developing Bicycle Route Networks for Active Wyoming Communities

Rural, low-volume roadways can serve as bicycle routes to provide opportunities for recreational bicycling. Learn how communities can take advantage of their existing roadways to establish bicycle routes by installing wayfinding, producing maps, and using technology to help recreational bicyclists explore the Wyoming landscape.

Presented by Joel Shaffer, EIT, Engineer, Toole Design

Register here:

[https://tooledesign.zoom.us/webinar/register/WN\\_MyM5OPcLTrScpzjT-n4oTQ](https://tooledesign.zoom.us/webinar/register/WN_MyM5OPcLTrScpzjT-n4oTQ)

Webinar Series Sponsors:



U.S. Department of Transportation  
Federal Highway Administration



CASPER AREA  
METROPOLITAN  
PLANNING  
ORGANIZATION



Training Experts:



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We sincerely hope that you will attend this webinar series and hope that you will encourage others to do so, as well. We believe that the more people who are made aware of the wide-ranging benefits that can accrue to Wyoming communities from promoting active transportation initiatives the sooner these communities and their residents can realize those benefits.

**From:** Justin Schilling <[jschilling@wyomuni.org](mailto:jschilling@wyomuni.org)>  
**Sent:** Friday, September 18, 2020 1:26 PM  
**Subject:** WAM Press Release on Amendment A

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Afternoon WAM!

Please find attached the press release that will be going out to news organizations around the state today concerning WAM's support for Amendment A. You may be contacted by your local media outlets about the Amendment, so we hope this provides some talking points and a solid starting point for those discussions. If you have any questions about Amendment A, or WAM's efforts to help with its passage, please feel free to contact me.

Warm regards,  
Justin Schilling  
Member Services Manager  
Wyoming Association of Municipalities  
315 West 27th Street  
Cheyenne, WY 82001  
[307-632-0398](tel:307-632-0398)  
[jschilling@wyomuni.org](mailto:jschilling@wyomuni.org)  
[www.wyomuni.org](http://www.wyomuni.org)



## WYOMING ASSOCIATION OF MUNICIPALITIES

### FOR IMMEDIATE RELEASE

September 15, 2020

### **WAM Encourages Wyoming Citizens to Support Constitutional Amendment 'A'** *Critical Ballot Measure Will Help Ensure Reliable & Safe Infrastructure Across the Cowboy State*

**Cheyenne, Wyoming** - The Wyoming Association of Municipalities (WAM) President Mayor Scott Dellinger of Mountain View announced today the commencement of a statewide effort by WAM to educate Wyoming citizens about Constitutional Amendment A, a critical ballot measure that will help ensure safe and reliable infrastructure in communities across the state.

Amendment A is a proposed Wyoming Constitutional amendment that will be on the November 3 general election ballot. This question will update the limits on the amount of debt a municipality can incur to maintain and improve local sewer systems. Specifically, it removes sewer system debt limits from the Wyoming Constitution and allows those debt limits to be set in the future by the Legislature, just as is done for other utilities.

The current method was instituted in 1890 during the Wyoming Constitutional Convention when only a handful of towns in Wyoming had any sewer system at all. This antiquated cap severely hinders cities' and towns' ability to fund improvements to municipal sewer systems that now serve a vast majority of the people who live and work in Wyoming.

"This requirement was established 130 years ago, and it needs to be updated to reflect every community's needs in 2020," says President Dellinger. "Amendment A is not a tax question or tax increase. It simply removes the debt limit requirement from the Wyoming Constitution and allows it to be set by the Legislature."

"Voting 'yes' for Amendment A will ensure that our municipalities' sewer systems can continue to invest in much need infrastructure and remain safe for Wyomingites," says WAM Legislative Committee Chairman and Cody Mayor Matt Hall. "Do not leave the ballot blank, a skipped ballot counts as a 'no' vote towards this critical initiative."

The ballot measure is 'revenue neutral' and will not generate any new state spending or debt. It is essentially a 'clean up' measure intended to bring antiquated law up to date.

For more information on this Constitutional Amendment, please contact Justin Schilling at the Wyoming Association of Municipalities at (307) 632-0398. You can also get information on this question at your local town hall.

###



**CITY OF CASPER-NATRONA COUNTY HEALTH DEPARTMENT  
BOARD OF HEALTH MEETING**

**THURSDAY, September 17, 2020**

**In Person/Virtual by Zoom** <https://us02web.zoom.us/j/81672585709>

Phone 1-253-215-8782 passcode 816 7258 5709

**5:30 PM**

**I. AGENDA/MINUTES**

**a. Previous Meeting Minutes/Notes**

- i. July Board Meeting Minutes \*
- ii. August meeting cancelled

**II. BUDGET/FINANCIAL**

**a. Financials**

- i. July Financials\*

**III. BOARD**

**a. Next Meeting Date**

- i. **Proposed Meeting Date October 15th, 2020 \***
- ii. Best Wishes to Sara Smith
- iii. Introduction of Dr. Matthew Wold
- iv. MOU NCSD\*
- v. MOU Casper College\*
- vi. Board bylaws- onboarding etc

**IV. HEALTH OFFICER**

- a. Health Officer Report

**V. DIVISION REPORTS**

**a. ADMINISTRATION**

**1. COVID-19 UPDATE**

- a. Need to hire Nurse/LPN-up to 3
- b. COVID Responder-call center, screener, assister, contact tracing
- c. Surveillance Testing

**2. General Administration**

- a. Follow up reporting grid





- b. Strategic Planning for Board on March 16<sup>th</sup>-**RESCHEDULE**
- c. FOIA policy-tabled
- d. Performance evals
- e. RFP for IT

**3. PUBLIC HEALTH PREPAREDNESS/MEDICAL RESERVE CORP/CPR-**

- a. Status for MRC

**4. WYOMING AETC/HIV CASE MANAGEMENT/RYAN WHITE PROGRAMS/WCRS/WYCC-**

- a. Resignation

**b. COMMUNITY PREVENTION PROGRAM-**

**c. ENVIRONMENTAL HEALTH DIVISION-**

- i. Massage Therapy Ordinance
- ii. Day Care Licensing

**d. NURSING-**

**1. DISEASE PREVENTION CLINIC**

- a. Resignation- one opening

**2. ADULT HEALTH PROGRAM**

- a. MOU Wyoming Dementia Care

**3. MATERNAL CHILD HEALTH PROGRAM**

**VI. CITY/COUNTY LIASION REPORTS**

**VII. BOARD MEMBER REPORTS**

**VIII. ADJOURN**

## **Casper's Council of People with Disabilities - AGENDA**

Thursday, September 24, 2020 at 11:30 AM

Participation via Microsoft Teams & In-Person at City Hall, 200 North David Street,  
Casper, for up to 14 people

1. Roll call & introductions of new members or guests
2. Review of the previous month's minutes & approval of minutes – August 27, 2020 Meeting Minutes
3. Old Business:
  - Discuss updates from Committees since the previous CCPD meeting to address established priorities as listed below:
    - QOL Committee – Zulima Lopez, Chairperson
      - Public transportation survey update
    - Public Relations (PR) Committee – John Wall, Chairperson
      - Updates on CCPD Facebook page and City of Casper website.
    - Events Committee – Nikki Green, Chairperson
      - Update regarding Resource List & Logo
    - Fundraising Committee – Linda Jones, Chairperson
      - Updates on calendar fundraising proposal
4. New Business:
  - Financial Report – Presented by the Treasurer
  - Any other new business or public comment
5. The next scheduled meeting is October 22, 2020 at 11:30 AM.

**From:** Ashley Bright <abright@bgccw.org>

**Sent:** Wednesday, September 16, 2020 2:40 PM

**Subject:** Your Attention - Media Release: NFL Legend & Former Club Kid to Add Reading Zone to Boys & Girls Clubs of Central Wyoming

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



For Immediate Release

Sept. 17, 2020

**Contact:** Shauna VanderLinden, Director of Development & Marketing, BGCCW (307) 235-4079

### **NFL Legend to Add Reading Zone to Boys & Girls Club**

**Casper** – Academic Success is a key cornerstone of programming offered to youth at the Boys & Girls Clubs of Central Wyoming. A former pro football player is looking to enhance learning at Casper’s Main Club by renovating a portion of the Club to encourage reading. Andre Reed is a Pro Football Hall of Fame inductee, playing 16 seasons in the NFL. Long before he was a football player, he was a Club kid in his hometown of Allentown, PA. It was his time in the Club that inspired him to establish the Andre Reed Foundation in 2010 “to help underprivileged children reach their full potential and become responsible contributors to their communities.”

Mr. Reed is the featured speaker at BGCCW’s annual Awards & Recognition Breakfast on Oct. 21, 2020. While he is in Casper, he will spend time in the Club with a team of volunteers renovating a portion of the Learning Center into a “Read with Reed” zone. This project aligns with his literacy program that encourages children to read 83 books for a chance to win a trip to an NFL game with him.

Attendees at the Awards & Recognition Breakfast will also have a chance to bid on an exclusive NFL game experience with Andre Reed. The opportunity includes a weekend in Buffalo, NY, for two people to be the guest of Mr. Reed at a Buffalo Bills football game in the 2021 season. It includes a Jim Kelly tailgate experience, dinner, airfare, and hotel. Plus, winners will meet former Wyoming Cowboys and Buffalo Bills quarterback, Josh Allen. This package will be auctioned at the Breakfast on Oct. 21. Proceeds from this special auction will benefit academic success programming at the 10 Club sites operated by BGCCW.

Reserve a seat at the 22<sup>nd</sup> Annual Awards & Recognition Breakfast online [bgccw.org/breakfast20](http://bgccw.org/breakfast20) or call (307) 235-4079. Reservations are required, but there is no cost to attend. Those in attendance will be expected to make a contribution to support youth served at the Boys & Girls Clubs of Central Wyoming.

###

Photos Attached: Courtesy Andre Reed Foundation

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**GREAT FUTURES START HERE.**



**Shauna VanderLinden**

*Director of Development & Marketing*

Office: 307.235.4079

[Website](#) | [Facebook](#)

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**GREAT FUTURES START HERE.**

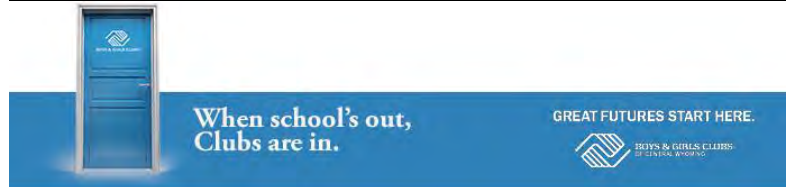


**Ashley Bright**

*CEO*

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**Photo Above:** Climb Wyoming Founder and Executive Director Dr. Ray Fleming Dinneen featured among "Women of the Century" in USA Today.

Dear Renee,

First and foremost, I want to say thank you for staying committed to families fighting poverty during what continues to be an unsettling time.

**It's because of you that I can share some hopeful news:**

- 1) Our career training and placements steadily continue as moms discover self-sufficiency and contribute to Wyoming's workforce.
- 2) The strength you've given us in recent months has led to national attention.

The innovative and effective virtual job trainings we've developed since the pandemic hit have led to our selection as one of four organizations nationwide on a Federal Interagency Task Force on Economic Mobility through the U.S Departments of Health and Human Services, Agriculture, Labor, and Social Security. In addition, we've presented these best practices at a regional U.S. Department of Agriculture forum and will present again at a national forum in October.

I'm also so proud to share that Dr. Ray Fleming Dinneen, Climb's founder and executive director, was recently recognized in [USA Today](#) as one of [10 Women of the Century](#) from Wyoming. In this inspiring story, you'll see Ray alongside Wyoming's most influential women. Her vision and passion have made our state brighter and hopeful for so many families!

Your support and care for vulnerable families means that we can step up, lead and innovate in a way that educates the nation on how to deliver job training services during this challenging time. With you, we are making families stronger and more resilient. Thank you!

With Gratitude,



Katie Hogarty  
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Climb Wyoming  
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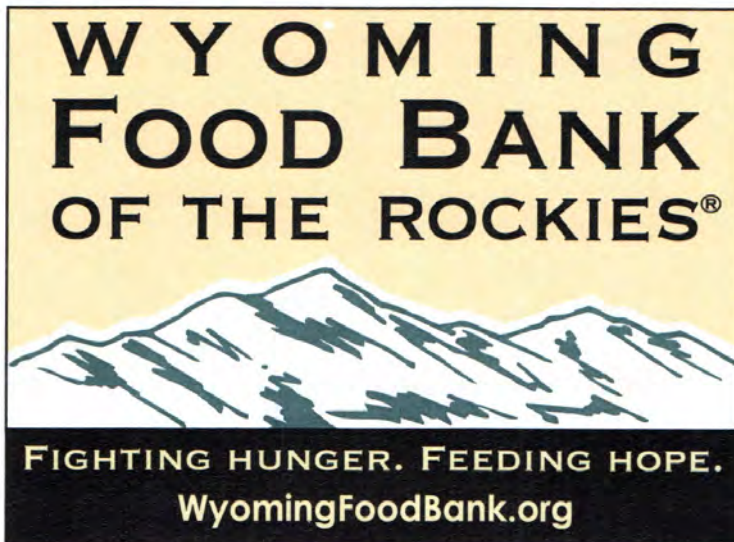


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Thank you for helping provide 1,117,700 meals during the past four years... Because of the investment of 14 Grant Dollars the City of Casper has provided much needed relief to its residents! Over 50% of all the food distributed by Wyoming Food Bank of the Rockies goes directly to feed children; and 15% feeds seniors/veterans! That's 726,505 meals that the 14 Grant Dollars has helped acquire for just these two important food insecure populations. Thank you for caring enough to help nourish these valued Casper residents!

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